BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

November 19, 2020

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, November 19, 2020, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

June Songy, Chair

Alan Lange, Vice-Chair

Mark E. Henderson

J. Keith Van Camp

Thomas A. Wicker

Legislative Advisor Not Present:

Senator Sampson Jackson, II

Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Jay White, Chief Information Security Officer

Laura Pentecost, Data Services Director

Brian Norwood, Telecom Services Director

Holly Savorgnan, Internal Services Director

Steve Patterson, Digital Services Director

Debra Brown, Communications Services Director

Leah Kathryn Anzenberger, Special Assistant Attorney General

Michelle Smith, Procurement Process Specialist

Sheila Kearney, Procurement Process Specialist

Tangela Harrion, Procurement Team Leader

Paula Conn, Technology Consultant

Justin Faucette, Technology Consultant

Jay Woodruff, Technology Consultant

Jill Chastant, Technology Consultant

Bill Brinkley, Technology Consultant

Evan Thiemann, Technology Consultant

Debbie Parker, Technology Consultant

Tina O'Neal, Technology Consultant

Jeanette Crawford, ISS Process Specialist

Lisa Kuyrkendall, Voice Network Manager

Lori Adams, Planning and Policy Specialist

Kevin Gray, IT Planning Coordinator

Renée Murray, E-Government Program Lead

Emily-Grace Cole, Human Resources Specialist

Leslie Swilley, Administrative Specialist

Others Present:

Ellen Swoger, University Medical Center

Deshawndra Allen, University Medical Center

Dana Goldman, University Medical Center

Mark Allen, Department of Human Services

Nishanth Rodrigues, University of Mississippi

David Sliman, University of Southern Mississippi

Charlie Case, CORE Technology

Eric Hollingsworth, CSpire

Wade Broyles, Oracle

Karen Newman, The Clay Firm

Mrs. June Songy called the meeting to order and asked guests to send an email with name and the entity they represent to meetingminutes@its.ms.gov.

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Agenda Item No. 1: Mrs. June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on October 15, 2020.

On motion Tom Wicker and second by Keith Van Camp that the minutes of the meeting on October 15, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Mrs. June Songy directed the Board's attention to the second agenda item, approval of the minutes from the special called ITS Board Meeting on October 22, 2020.

On motion by Alan Lange and second by Tom Wicker that the minutes of the meeting on October 22, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 3: Mrs. June Songy directed the Board's attention to the third agenda item, approval of the minutes from the special called ITS Board Meeting on October 29, 2020.

On motion by Keith Van Camp and second by Alan Lange that the minutes of the meeting on October 29, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 4: Mrs. June Songy directed the Board's attention to the fourth agenda item, approval of the minutes from the special called ITS Board Meeting on November 12, 2020.

On motion by Tom Wicker and second by Alan Lange that the minutes of the meeting on November 12, 2020 be approved as written:

Motion carried; with Keith Van Camp and Mark Henderson abstaining due to unattendance.

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Agenda Item No. 5: Justin Faucette and Ellen Swoger, Chief Information Officer of Applications, and Deshawndra Thomas, Business Operations Manager, presented Project No. 4357-46122, requesting approval for the sole-source acquisition of CoverMe Software as a Service and RetroCheck Services from CoverMe Services, Inc. for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC).** The staffs of ITS and UMMC jointly recommended CoverMe Services, Inc. as the sole-source provider of CoverMe Software as a Service and RetroCheck Services through December 31, 2023, in an amount not to exceed $1,659,888.00.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendations be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 6 regarding the Managed Service Provider Report for October 2019 through September 2020.

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The Board acknowledged Agenda Item No. 7 regarding the *Information Technology Positions by Agency* and *Occupational Analysis* Reports as of October 31, 2020.

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The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, December 17, 2020.

There being no further business, the meeting was adjourned by Mrs. June Songy.

June Songy, Chair

Alan Lange, Vice-Chair