

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

May 19, 2022

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, May 19, 2022, at 11:00 a.m. for the regularly scheduled May monthly meeting.

Members Present:

Keith Van Camp, Chair

Bill Cook, Vice-Chair

Mark Henderson

Thomas A. Wicker

Christa Alexander

Legislative Advisors Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Legislative Advisors Not Present

Representative Kent McCarty, MS House of Representatives

Keith Van Camp called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on April 21, 2022.

On motion by Bill Cook and second by Tom Wicker that the minutes of the meeting on April 21, 2022, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Khelli Reed, Dr. Paul Byers, State Epidemiologist, Melody Winston, Director, Office of Communicable Diseases, and Stephanie Hedgepeth, Director, Office of Health Information Technology Support, presented the overview and request to issue RFP No. 4416-46072 for the acquisition of an Integrated Disease Surveillance Platform for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly requested approval to advertise and publish RFP No. 4416-46072 for the acquisition of an Integrated Disease Surveillance Platform for the MSDH.

On motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Robert Martinez, Ellen Swoger, CIO-Applications, and Steven Reed, Epic Program Manager Sr, presented Project No. 47057, requesting approval of an exemption for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of an Enterprise Document Management System. The staff of UMMC requested approval of the exemption request at a total estimated 5-year lifecycle cost of \$5,410,520.25. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Courtney Harper, Ellen Swoger, CIO-Applications, and Blakeney Wells, IT Contract Administrator, presented Project No. 47123, requesting approval for an increase to the initial exemption request for the Enterprise Health Care Information (EPIC) system for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staff of UMMC requested approval of this \$13,805,750.00 increase to the original exemption request, for a revised not-to-exceed total estimated 15-year life cycle cost of \$118,822,483.00.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 5: LaTonya Kirkland and Clay Johnston, MIS Director, presented the Project Number 47006 for the continuation of and increase to the Agreement with TCSware, Inc. for the purchase of Automated License Plate Reader extended warranty and maintenance for **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**, including the Mississippi Office of Homeland Security (MOHS) and Mississippi Highway Patrol (MHP). The staffs of ITS and MDPS jointly recommended approval of the continuation of and increase to the Agreement with TCSware Inc. through June 30, 2025, in an amount not to exceed \$450,000.00 for the purchase of Automated License Plate Reader extended warranty and maintenance. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$2,286,131.00.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 5.5: Alec Shedd, Michelle Williams, Chief of Staff, and Russell Armstrong, Chief Technology Officer, presented the recommendation for Project No. 47053 to utilize the award of RFP C81-2017-1, issued by the Maryland Office of Attorney General, for the acquisition of a legal case management system for the **MISSISSIPPI ATTORNEY GENERAL'S OFFICE (AGO)**. The staffs of ITS and AGO jointly recommended the selection of Journal Technologies, Inc. to provide a legal case management business workflow system at an initial 5-year lifecycle cost of \$2,160,000.00.

On motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 6: Wesley Wright and Vicki Helfrich, Executive Officer, presented the recommendation for Project Number 47174-3429 for the continuation of and increase to the Agreement with Motorola Solutions, Inc. for the Mississippi Wireless Information Network (MSWIN) system refresh and extension for the **WIRELESS COMMUNICATION COMMISSION (WCC)**. The staffs of ITS and WCC jointly recommended approval of the continuation of and increase to this Agreement with Motorola Solutions, Inc. through June 30, 2027 in an amount not-to-exceed \$34,800,000.00 for the MSWIN system refresh and extension. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$288,022,443.11.

On motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 7: Kevin Gray presented the *2022-2024 State of Mississippi Strategic Master Plan for Information Technology*. The staff of ITS requested approval to publish *2022-2024 State of Mississippi Strategic Master Plan for Information Technology*.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, June 16, 2022.

There being no further business, the meeting was adjourned by Keith Van Camp.

 _____ Keith Van Camp, Chair	 _____ Bill Cook, Vice-Chair
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